

# THE MOST COMMON MISTAKES ENCOUNTERED IN REPORTING BY ROMANIAN BENEFICIARIES

INTERREG PROGRAMMES CONTROL DIRECTORATE

MINISTRY OF PUBLIC WORKS DEVELOPMENT AND ADMINISTRATION

ROMANIA

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## Incorrect Linking of Procurements in JeMS

Direct procurements and those below EUR 10,000 must NOT be linked in the Procurement section

Only procurements exceeding the threshold must be linked

Incorrect linking → all procurements included in sample → breach of sampling rules

Recommendation for controllers: verify linking before submitting partner report

## Missing Project Data in Electronic Invoices

Electronic invoices must include the following in their body: project code, requested value, financing programme

Missing data leads to comments and clarifications

If not instructed in due time, canceling invoices and issuing new ones leads to delays

Ensures audit trail clarity and prevents double financing

## Mandatory Declarations under the Financial Regulation

Bidders must  
submit

- Declaration on Honour
- Declaration of Professional Conflict of Interest

Missing  
documents

- Incomplete procurement file → CLARIFICATION
- Possible ineligibility

Recommendation

- Include declarations in tender docs and request from all bidders

## Visibility Requirements (Reg. 2021/1059)

Mandatory for infrastructure/equipment - **BUDGET** > EUR 100,000 –  
**(ALL PROJECTS !)**

Durable plaque/billboard must include EU emblem (Visibility Manual)

Non-compliance → comment added for MA (expenditure accepted by controller)

**Recommendation:** plan visibility materials early

## Flat Rate Documentation for Staff costs / Travel

Must show existence of staff (any document) + at least one real trip (any document)

Checked once at the first reporting

If missing → recommendation in the control report → recheck in future reports till the end of implementation

## Conflict of Interest

Apply MA Instruction No. 1 / 2 June 2025

- No dual-signing of project documents
- Applies also to spouse/relatives/in-laws up to 2nd degree

## Procurement – estimated value



**SIMILAR** products, services, and works

The partner project

During the **ENTIRE** project implementation period



# CONTACTS

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# ***PRESENTATION FINISHED!***

# ***THANK YOU!***

